



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय / Head Office

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No.: WSU/4(2)97/Administrative Charges

Date: 16.06.2015

To

8860

16 JUN 2015

All Additional CPFCs ,
All Regional P.F. Commissioners
In-charge of ROs/SROs.

Subject: Reduction in the Rate of Administrative Charges – Adjustment of Excess Payment thereof.

Reference: i. MOL&E Notification No. S.O. 323(E) dated 2nd February 2015.
ii. Circular of even no. dated 2nd March 2015.

Sir/Madam,

A number of references have been received from ROs/SROs as well as establishments for the adjustment of excess administrative charges already paid by employers subsequent to reduction in administrative charges from 1.10% to 0.85% with effect from 1st January, 2015.

2. In this context, the excess amount of administrative charges deposited is to be adjusted by the employers while remitting the administrative charges of following/current month. The employers are also required to furnish the details of adjustment of excess payment of administrative charges in the following tables:-

Table - A

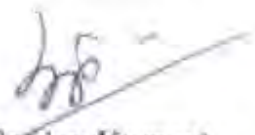
Sl. No.	Year & Month	Adm. charges paid@1.10%	Challan Ref.No.	Adm. charges due @0.85%	Excess Adm. charges paid
1	2	3	4	5	6

Table - B

Sl. No	Adjustment in the month of	Adm. charges payable for the current month @0.85%	Excess Adm. charges already paid	Challan Ref. No.	Net Adm. charges paid (3-4)	Challan Ref.No.
1	2	3	4	5	6	7

The above said information may be verified by Assistant P F Commissioners.

Yours faithfully,


(Sanjay Kumar)
FA&CAO

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